



Dear Community Partner,

Pasco Kids First is excited to announce our 12th Annual Pasco Kids First Family Fun Day to be held on Saturday, November 2, 2019 in Sims Park, New Port Richey. This event is designed to bring together a place for families to have fun, while learning about the different programs in our county that are in place to keep kids and families safe. For the past ten years, this event was a huge success, bringing together more than 6,000 in attendance in 2018 per the estimate of NPR Police Department, and we are once again looking forward to bringing this community favorite event on November 2nd.

We hope that you will consider joining us at our event this year as we once again bring this event to the children and families of our community. Some of our partners since the inception of the event include Pasco County Sheriff's Office, Pasco Department of Health, New Port Richey Police and Fire Department who are already signed up again this year.

I have enclosed our food vendor application for this year's event. Please take a few minutes to fill out the application and fax or mail it back to us so that we can secure your spot in this year's event. Food vendors spaces are limited. If you have any questions about vendor spaces, please feel free to contact me at any time at (727) 845-8080.

We look forward to seeing you at our event this year!

Sincerely,

Becky Bennett

Becky Bennett
Director of Development
Pasco Kids First Family Fun Day

Food Vendor Application

Saturday, November 2, 2019

10:00 a.m. – 3:00 p.m.

NAME: _____ PHONE: () _____

DBA or BUSINESS NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

DAY TIME PHONE: () _____ FAX: () _____

E-MAIL: _____

SOCIAL SECURITY # _____ - _____ - _____ OR FLORIDA SALES TAX I.D.# _____

CHECK WHICH BEST DESCRIBES YOUR FOOD / BEVERAGE OFFERING:

Full Menu Specialty Snack Dessert Beverage Other

Describe Items: _____

Price Range of Offerings: _____ - _____

Special Needs: 110 V elect. 220V elect. water (N/C)

Water and Electricity are at an additional charge, as noted, and are not guaranteed.

These fees will be refunded if for some reason we are unable to supply.

Other Items: Oversized Booth _____ Tent Trailer Other _____

Cooking with oil/grease Use of propane / gas / open flame

IMPORTANT: ALL TENTS MUST BE PROPERLY SECURED OR ANCHORED WITH 15 LBS PER LEG. NO STAKES ALLOWED. WILL BE INSPECTED BY FIRE MARSHALL 1 HOUR BEFORE EVENT.

Event Fees:

Pasco Kids First Family Fun Day (November 2nd from 10:00 a.m. – 3:00 p.m.)

Registration Fee \$300.00

APPLICATION DEADLINE: AUGUST 16, 2019. All applications and payment must be received by August 16, 2019.

Rules & Regulations:

\$300.00 Registration Fee is non-refundable.

VENDOR SPACE: Spaces are a total area of 12x12. This includes any tent ropes that must be marked by ribbons or plants so others do not trip over them. If you require more space, please indicate that on the application. Be prepared to set up on asphalt or grass.

SET-UP: Vendors must follow all rules and regulations as outlined by City, County, and State Health Departments. Rules and set up logistics will be sent with a vendor confirmation package approximately two weeks prior to the event.

BREAK DOWN AND CLEAN UP: Each vendor is required to break down their booth after the close of the event. Booths, tents, displays, trash, etc. left until the next day may be charged a substantial additional amount in clean up fees and / or penalties. Clean up of booths and surrounding areas is the responsibility of the vendor. Any clean up by the City of New Port Richey, or an agent of Pasco Kids First, is charged at a minimum rate of \$25.00 per hour with a 4 hour minimum.

INSURANCE: Upon signing this agreement, the Event Host shall provide Pasco Kids First, Inc. a certificate of Commercial General Liability insurance that includes Bodily Injury, Property Damage and Non Owned & Hired Auto coverage with a minimum liability amount of \$500,000 naming Pasco Kids First, Inc. and the City of New Port Richey as additional insured.

GENERAL RELEASE: (Must sign and return with each application)

I (please print name), _____ agree to the rules stated in this agreement between myself and PASCO KIDS FIRST. I also agree to indemnify, defend, and hold harmless PASCO KIDS FIRST, the CITY OF NEW PORT RICHEY, any and all SPONSORS, and any and all members or agents from all claims, injuries, damages or actions caused or suffered by the exhibitor arising out of the activity or participation of the exhibitor in connection with the above mentioned event. I also as the exhibitor agree to save and hold harmless PASCO KIDS FIRST, the CITY OF NEW PORT RICHEY, any and all SPONSORS and any and all members or agents, for the damage of or loss of personal property and or effects of the exhibitor stored, used or sold during the activity which the exhibitor was in participation in. Florida State Tax collection is the responsibility of each vendor.

APPLICANTS SIGNATURE _____ DATE _____

Mail Application, a photo of your booth/cart/display, menu w/prices, and a check for the registration fee by August 16th to:

Pasco Kids First
Attention: Family Fun Day
7344 Little Road
New Port Richey, Florida 34654

Selection of vendors is at the sole discretion of Pasco Kids First. Limited vendors per category. Confirmed vendors will be notified by mail.